#### **Stanley Plaza Carpark Pre-Booking Terms & Conditions**

- Link Asset Management Limited ("Link") (as the manager of Link Real Estate
  Investment Trust and Link Property Services Limited) provides a Carpark Pre-booking
  ("Carpark Pre-booking") at the Stanley Plaza Christmas Market ("Event") at the
  Stanley Plaza Car Park ("Car Park"). This service is only available on December 14, 15
  and 21 to 26, 2024 ("Event Days").
- 2. Registering for the Carpark Pre-booking constitutes acceptance and agreement to abide by these terms and conditions.
- 3. The Carpark Pre-booking must be booked through Klook website ("Website"). Quotas will be allocated on a first-come, first-served basis according to the successful completion of the reservation registration. Availability is limited and subject to quotas being filled.
- 4. The registration period for the Carpark Pre-booking is from 12:00 NN on November 18, 2024 to 8:00 PM on December 26, 2024.
- 5. Three parking time slots will be available for each Event Day: 11:30 AM to 2:30 PM ("Time Slot 1"), 2:30 PM to 5:30 PM ("Time Slot 2"), and 5:30 PM to 8:30 PM ("Time Slot 3").
- 6. For each Event Day, there will be 150 quotas for Time Slot 1, 90 quotas for Time Slot 2, and 120 quotas for Time Slot 3.
- 7. Vehicles registered for Time Slot 1 must leave the Car Park before 2:30 PM on the same day; vehicles registered for Time Slot 2 must leave the Car Park before 5:30 PM on the same day; vehicles registered for Time Slot 3 must leave the Car Park before 8:30 PM on the same day.
- 8. Registered vehicles are only allowed to park in the Car Park once during the registered time slot. Once a registered vehicle leaves the Car Park, it cannot re-enter the Car Park for the same registered time slot using the Carpark Pre-booking.
- 9. Each license plate number can reserve more than one time slot, but each license plate number can only be registered once for each time slot. Once a reservation registration is confirmed, the registered time slot and/or license plate number cannot be changed or transferred.
- 10. A non-refundable deposit and handling fee of HK\$44 must be paid for each successfully registered time slot. The deposit and handling fee can be used as a deduction for up to 1 hour of parking fees at the Stanley Plaza Customer Service Counter on the parking day. When leaving the Car Park, the driver must pay the remaining parking fee balance (if any) after deducting the maximum 1 hour parking fee. The standard parking fee during the Event period is HK\$39 per hour, with less than 1 hour counted as 1 hour. Any discrepancies shall be subject to the Car Park's parking and usage terms and conditions.
- 11. A confirmation notification will be received via email for successful registrations. Drivers must present the confirmation email to Link staff for verification when entering the Car Park with the registered vehicle.

- 12. Registered vehicles must leave the Car Park before the end of the registered parking time slot (please refer to item 5 above). If a vehicle is found to have exceeded the designated time slot, Link staff may contact the registered vehicle owner through phone calls for reminders.
- 13. Drivers should allocate sufficient time for entering and exiting the Car Park, and follow the instructions of Link staff for queuing, entering the Car Park, and parking their vehicles.
- 14. The parking spaces in the Car Park are only for vehicles belonging to the following categories of people: (i) residents or occupants of Ma Hang Estate/Mall and their guests and/or visitors; (ii) residents of Lung Yan Court and their genuine visitors; (iii) residents of Lung Tak Court and their visitors ("User Categories"). Please confirm and check the User Categories for this Car Park and truthfully declare yourself as a user belonging to one of the User Categories. Please note that the parking and usage terms and conditions displayed at the Car Park entrance apply to this Carpark Prebooking.
- 15. Link appoints Social Strategy Hong Kong Limited and its third-party payment processor ("Processor") to handle online deposit and handling fee payment transactions ("Payment Transactions"), and the payee for such Payment Transactions will be displayed as Social Strategy Hong Kong Limited. The Processor may require registrants to provide license plate numbers, mobile phone numbers, email addresses, and other information including but not limited to credit card numbers, credit card expiration dates, and credit card security codes ("Information") to complete the registration and Payment Transactions. The Information will be used for matters related to the Carpark Pre-booking and Car Park parking. You are not obligated to provide the Information to Link, but if you do not provide the Information, Link will be unable to process your reservation parking and Car Park parking services. If the collected Information constitutes personal data, its use will comply with the Personal Data (Privacy) Ordinance (Cap. 486) of Hong Kong.
- 16. Link reserves the right to cancel or modify the Carpark Pre-booking, including but not limited to changing the Event Days, time slots, quotas, and fees, without prior notice.
- 17. Link reserves the right to cancel any reservation registration that does not comply with these terms and conditions, including but not limited to duplicate registrations, false or misleading information, or any other violation of the rules and regulations governing the Carpark Pre-booking.
- 18. In case of any disputes, Link reserves the right of final decision.
- 19. These terms and conditions are governed by the laws of Hong Kong. In case of any discrepancy between the English and Chinese versions, the English version shall prevail.

#### <u>Link Asset Management Limited - Personal Information Collection Statement</u>

This Statement is made by Link Asset Management Limited ("Link Asset Management"), as manager of Link Real Estate Investment Trust and Link Properties Limited and Social Strategy Hong Kong Limited (defined above) (collectively "we", "our" or "us"), in accordance with the Personal Data (Privacy) Ordinance (Cap. 486) of the Laws of Hong Kong Special Administrative Region ('the PDPO'). This Statement intends to notify you why your personal data is collected, how it will be used, to whom the personal data will be transferred and to whom data access requests are to be addressed.

# **Use - How Your** Personal Data **May Be Used** Personal data **held by us will be used:**

- 1. for all purposes associated with the Pre-booking Service and the parking of cars at the Car Park (defined above) on the Event Days (defined above) including contacting the participants for registration and identification;
- 2. for identity verification and/or records regarding event arrangement and/or communication with participants who use this Pre-booking Service;
- 3. for handling transactions associated with the payment of the Deposit under the Prebooking Service;
- 4. for handling follow-up service and enquiries of the Pre-booking Service;
- 5. for internal statistical and analysis purposes;
- 6. for making disclosure so required by law, regulation, or court order of any jurisdiction and / or so requested by any government, regulatory or law enforcement authority or administrative organization within or outside Hong Kong Special Administrative Region;
- 7. for establishing legal claims, or defenses; obtain legal advice; and/ or exercising, defending and / or protecting the rights or properties of Link Asset Management and/ or its operators, contractors, agent and third party service provider, including identifying, contracting or bringing legal action against any person who may be interfering with such rights or properties (whether intentionally or otherwise) and / or whether any other third party may be harmed or property of any third party may be damaged by such interference.

For the avoidance of doubt, we will not use your personal data for direct marketing.

# Transfer of Your Personal Data

Personal data held by us will be kept confidential but we may disclose/transfer such data to the following parties (whether within or outside the Hong Kong Special Administrative Region) for the purposes set out in this Statement:

1. any agent, contractor or third party service provider or third party payment gateway of the Pre-booking Service who provides administrative; telecommunications, computer, payment, content, information or other marketing and promotional services to us in connection with the operation of the Pre-booking Service;

- 2. entities comprising any of our special purpose vehicles of Link REIT and subsidiaries and/or associated companies of Link Asset Management in connection with the operation of our business at the premises;
- 3. any person under a duty of confidentiality to us or who has undertaken to keep your personal data confidential and use them in strict compliance with the requirements of the PDPO (such as accountants, legal advisors and other advisors);
- 4. those parties who consider it necessary to do so in order to protect and defend our rights and property, comply with applicable laws, regulations, including but not limited to judicial proceedings, court orders, or legal services;
- 5. any government, law enforcement authority or administrative organization; and 6. any person to whom we are under an obligation under law to make disclosure.

#### Personal Data Security

We strive at all times to ensure that your personal data will be protected against unauthorized or accidental access, processing, erasure or other use. We have implemented appropriate physical, electronic and managerial measures to safeguard and secure your personal data. Your personal data will be kept in the office of Link Asset Management and/or Link Properties Limited and / or Service Provider or by the service providers engaged by Link Asset Management and/or Link Properties Limited and are accessible only to authorized employees and service providers / Contractors.

#### Retention of Personal Data

We will keep your personal data for such reasonable period of time as may be necessary for carrying out the purposes for which the personal data was collected or comply with the relevant rules, regulations and laws of Hong Kong after which the personal data will be destroyed.

# Data Access/Correction Requests

Under the PDPO, any individual has the right to request access to and correction of his or her personal data held by us. In accordance with the terms of the PDPO, Link Asset Management or Link Properties Limited has the right to charge a reasonable fee for the processing of any data access request.

If you wish to access or correct your personal data held by us, please send your request to:
Corporate Data Privacy Officer
Link Asset Management Limited
20/F, Tower 1, The Quayside
77 Hoi Bun Road
Kwun Tong
Kowloon

or by e-mail: PersonalDataPrivacy@linkreit.com

#### **Language Versions**

Hong Kong

In case of discrepancies between the English and Chinese versions of this Statement, the English version shall apply and prevail.

# 領展赤柱廣場停車場預約泊車服務條款及細則

- 1. 領展資產管理有限公司(作爲領展房地產投資信託基金及及領展物業有限公司的管理人)(統稱為"領展")就「赤柱廣場聖誕市集」("活動")於赤柱廣場停車場("停車場")提供預約泊車服務("預約泊車服務")。此服務只適用於2024年12月14,15及21至26日("活動日")。
- 2. 登記預約泊車服務,即視作同意及接受遵守本條款及細則。
- 3. 預約泊車服務須透過 Klook 網上旅遊平台伙伴 ("網站")進行,名額以成功完成預約 登記之先後次序作分配,先到先得,額滿即止。
- 4. 預約泊車服務登記時間為 2024 年 11 月 18 日中午 12 時至 2024 年 12 月 26 日下午 8 時 00 分。
- 5. 每個活動日提供 3 個泊車時段,分別為上午 11 時 30 分至下午 2 時 30 分("時段一")、下午 2 時 30 分至下午 5 時 30 分("時段二")及下午 5 時 30 分至晚上 8 時 30 分 ("時段三")。
- 6. 每個活動日,時段一預約泊車服務名額為 150 個;時段二預約泊車服務名額為 90 個;時段三預約泊車服務名額為 120 個。
- 7. 登記時段一的車輛必須於當日下午 2 時 30 分前駛離停車場;登記時段二的車輛必須於當日下午 5 時 30 分前駛離停車場;登記時段三的車輛必須於當日晚上 8 時 30 分前駛離停車場。
- 8. 登記車輛只限於在登記時段內於停車場停泊一次。登記車輛離開停車場後,將不可於該登記時段以預約泊車服務再次進入停車場。
- 9. 每一個車牌號碼可預約多於一個時段,但每一個車牌號碼於每一個時段只可登記 一次。預約登記一經確實,登記的時段及/或車牌號碼將不能更改或轉讓。
- 10. 每一成功登記預約時段須繳付港幣 44 元作不可退款之按金及手續費 ("按金及手續費")。按金及手續費一經繳付不獲退還。按金及手續費可於泊車當日於赤柱廣場顧客服務台辦理手續抵作最多 1 小時泊車費用。 駕駛人士駛離停車場時需要繳付扣除上述最多 1 小時泊車費用後泊車費餘額(如有)。活動日期間停車場標準泊車費為每小時港幣 39 元,少於 1 小時亦作 1 小時計算,任何差異以停車場泊車及使用條款作準。
- **11.** 成功登記將收到以電郵發出之確認通知。駕駛人士駕駛登記車輛進入停車場時須向領展職員出示確認電郵以作核實。
- **12.** 登記車輛必須於登記停泊時段結束前駛離停車場 (請查閱上述第 5 項) ,如發現逾時未有離開之車輛,領展職員有機會透過電話向登記車主發出提示。
- **13**. 駕駛人士請預留足夠時間進出停車場,並按照領展職員的指示排隊、進出停車場及停泊車輛。
- 14. 停車場的停車位只可用作停泊屬於以下類別人士的車輛: (i) 馬坑邨/商場的居民或佔用人及其客人及/或訪客; (ii) 龍欣苑居民及其真正訪客; (iii) 龍德苑居民及其訪客("使用者類別")。 閣下請自行確認及查閱有關此停車場的使用者類別,並如實聲明其本人為此停車場使用者類別人士。請留意在停車場入口處展示之停車場泊車及使用條款,該停車場泊車及使用條款適用於此預約泊車服務。
- 15. 領展委任承辦商 Social Strategy Hong Kong Limited 及其第三方支付處理商 (統稱為 "承辦商")處理網上按金及手續費付款交易 ("付款交易"),該項付款交易的收款人將顯示為 Social Strategy Hong Kong Limited。承辦商可能要求登記人士提供車牌號碼、手提電話號碼、電郵及其他資料包括但不限於信用卡號碼、信用卡有效期及信用卡安全碼 ("資料")以完成登記及付款交易。資料將用於預約泊車服務及停車場泊車的有關事宜。你没有義務向領展提供資料,但若你不提供資料,領展將無法處理你的預約泊車及停車場泊車服務。如收集的資料屬於個人資料,其使用均合乎

香港特別行政區法例第 486 章《個人資料(私隱)條例》及下列之收集個人資料 聲明。

- 16. 當你提交資料表示你已明白及同意並接受領展及承辦商之條款及細則及/或私隱政策所約束。因此敬請你在提交資料前務必瀏覽承辦商之程式或網站以了解其條款及細則及/或私隱政策。請注意,這些條款及細則及/或私隱政策不受領展之任何控制。領展不會對承辦商之準確性、功能或表現作任何陳述或保證。領展不會負責閣下透過承辦商提供的服務進行交易時產生的失誤、不準確性或遺漏而引起的損失。網站的條款及細則及聲明均適用於本預約泊車服務(如適用)。
- **17.** 領展保留在毋須事先通知下取消、暫停或更改預約泊車服務和此條款及細則之權利。因該取消、暫停或更改而引致的任何直接或間接的損失或後果,領展將不會負上任何責任。
- 18. 此條款及細則的中英文版本倘有歧義,概以英文版本為準。
- 19. 如有任何爭議,領展保留最終決定權。

# 領展資產管理有限公司 - 收集個人資料聲明

本聲明是由領展資產管理有限公司(「領展資產管理」)(作爲領展房地產投資信託基金及及領展物業有限公司的管理人)及 Social Strategy Hong Kong Limited 承辦商(統稱「我們」或「我們的」)根據香港特別行政區法例第 486 章《個人資料(私隱)條例》(「《私隱條例》」)而作出。本聲明旨在通知閣下我們收集閣下登記服務個人資料(已於上述條款及細則內闡明)的原因、將如何使用該等資料、個人資料將轉交何人及應向誰提出查閱資料的要求。

# 用途 - 閣下資料的可能用途

我們持有的登記服務個人資料將用於:

- 1. 所有有關預約泊車服務及於活動日(已於上述條款及細則內闡明)於赤柱廣場預約泊 車服務(已於上述條款及細則內闡明)事宜,包括登記使用預約泊車服務時作為跟進 登記及核實身份以達致指定要求;
- 2. 對參加者身份進行識別及/或記錄,以便我們就是次預約泊車服務作出安排和登記 者的聯繫;
- 3. 處理與預約泊車服務有關的按金付款交易
- 4. 處理與預約泊車服務有關的任何跟進及查詢事宜
- 5. 内部統計及分析用途;
- 6. 根據法律,法規或法院命令進行披露,以及/或者香港特別行政區內或境外的任何 政府,監管或執法機構或行政組織要求的披露;
- 7. 為建立合法的索賠或辯護;取得法律意見;和/或行使,捍衛和/或保護領展資產管理/或其運營商、承包商、代理商和第三方服務提供商的權利或財產,包括識別、訂約或採取法律行動來對付可能干擾此類行為的任何人的權利或財產(無論是故意還是其他方式)和/或任何其他第三方是否會受到損害,或任何第三方的財產可能受到這種干擾的損害。

為免產生任何疑問,我們不會使用你提供的個人資料作促銷及直接促銷用途。

#### 閣下個人資料的轉交

我們將會對持有的個人資料保密,但我們可能向下列人士披露及/轉交有關個人資料 (不論在香港特別行政區以內或以外),以用作本聲明所載用途:

- 1. 就有關「預約泊車服務」,向我們提供行政、電訊、電腦、付款、內容、資訊或其 他促銷或推廣服務的任何代理人、承包商或「預約泊車服務」的第三方支付處理商;
- 2. 包括領展房地產投資信託基金的所有特別目的投資工具及其子公司及/或領展資產管理的附屬公司等實體,以便於我們在物業內進行業務及活動;
- 3. 對我們有保密責任或已承諾保密你的註冊個人資料,並嚴格遵守"個人資料(私隱)條例"的要求的任何人士(例如會計師,法律顧問及其他顧問);

- 4. 認為有必要這樣做以保護和捍衛我們的權利和財產的各方遵守適用的法律,法規,包括但不限於司法程序,法院命令或法律服務;
- 5. 任何政府,執法機關或行政組織;和
- 6. 根據法律規定我們有責任向其作出披露的任何人士。

### 個人資料的安全保障

我們一向致力確保閣下的個人資料受到保護,以免在未經授權或意外的情況下被查閱、處理、刪除或用作其他用途。我們已執行各項適當的實質、電子及管理措施,以保障及確保閣下個人資料的安全。閣下的個人資料將存放於領展資產管理及/或領展物業有限公司委物業有限公司及/或服務承辦商的辦事處,或領展資產管理及/或領展物業有限公司委聘的服務供應商,並僅將提供予獲得我們授權的僱員及服務供應商/承包商查閱。

### 個人資料的保留

我們會將閣下的個人資料保存一段合理時間,以達到收集該等資料的目的或遵守香港的相關規則、規例及法律。不再需要使用的個人資料將被銷铅。

# 查閱/改正資料的要求

根據《私隱條例》,任何人士均有權要求查閱及改正由我們就該人士持有的個人資料。根據《私隱條例》的條款,領展資產管理及/或領展物業有限公司有權就處理任何資料查閱要求收取合理費用。

倘閣下有意查閱或改正閣下由我們持有的個人資料,請將有關要求送交下述地 址:

香港九龍觀塘 海濱道 77 號 海濱匯 1座 20 樓 領展資產管理有限公司 公司資料私隱主任收

或電郵至: PersonalDataPrivacy@linkreit.com

# 語言版本

本聲明的中英文版本倘有歧異,概以英文版本為準。